



# AL - AMAL PUBLIC SCHOOL

**Affiliated to C.B.S.E. Reg. No: 930960, School Code: 76011**

(Run By Al-Amal Educational & Charitable Trust, Reg. No. 82/IV/2001)

**NELLIKUZZHI P. O., KOTHAMANGALAM**

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To

Central Board of Secondary Education

Date.....

**Subject: Request for Extension of Time for Submission of Certificates**

Respected Sir/Madam,

We have already applied for all the required certificates, including the fire & safety Certificate the same are currently under process.

We kindly request you to grant us some more time for submitting these documents. We assure you that the certificates will be submitted as soon as they are issued by the concerned authorities.

We look forward to your kind consideration and support.

Thank you.

*Sherena*  
21/5/26  
PRINCIPAL  
Al-Amal Public School  
Nellikuzhi

